



WU

Reichel Foods, Inc. Employee Performance Review

EMPLOYEE INFORMATION					
Name: Bania Abdalla - 90 day			Due Date: 8/31/2020		
Job Title: North plant start of production line			Employee Start Date: 5/13/2020		
Department: Hormel			Supervisor/Manager: Cham ouk		
Review Period 5/13/2020 to 9/13/2020			Raise Recommended? Yes / No How much?		
RATINGS					
	1 = F Poor	2 = D Fair	3 = C Satisfactory	4 = B Good	5 = A Excellent
Job Knowledge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>Comments understand well of what to do in production</i>					
Work Quality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>Comments good, try her best to keep up with line</i>					
Attendance/Punctuality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>Comments 1 call in/0 tardy</i>					
Safety	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<i>Comments never has any issue with safety</i>					
Food Safety/GMP Compliance 0 GMP	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<i>Comments : follow the procedure well</i>					
Communication/Listening Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<i>Comments listen to directions and follow very well</i>					
Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>Comments always keep her self busy</i>					
Dependability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<i>Comments she is dependable</i>					
Overall Rating (average the rating numbers above)	4.5				
EVALUATION					
ADDITIONAL COMMENTS					
GOALS (as agreed upon by employee and manager)keep work area clean at all time , help line to keep less down time					
VERIFICATION OF REVIEW					
By signing this form, you confirm that you have discussed this review in detail with your supervisor. Signing this form does not necessarily indicate that you agree with this evaluation.					
Employee Signature <i>Bania Abdalla</i>			Date <i>8-27-20</i>		
Supervisor/Manager Signature <i>[Signature]</i>			Date <i>08-27-20</i>		
OFFICE USE ONLY					
Raise Amount: <i>0 90 day deny</i>	Prev. Raise Amt:	Date:	Reason:		
New Wage: <i>12.00</i>	Prev. Raise Amt:	Date:	Reason:		
Effective Date of New Wage:	Prev. Raise Amt:	Date:	Reason:		
Accounting Signature					
Trade secret: confidential commercial information exempt from disclosure pursuant to 5 U.S.C. § 552(b)(4)					