



Transfer Request

Employee Name: Keith Koter

Effective Date: 8/17/2020

Current Shift/Dept.: 1st North

Shift Requesting: 1st N Whse

Reason: _____

Employee Signature: _____

Office Use Only

Attendance: Great

Work Performance: PR on 5/18/20 Score 4.6

Available Opening: Yes

CMG Approval: Kelsey Sikkink

Department Manager Approval: MSchumacher

Work Restrictions: N/A

Current Wage: 12.50 New Wage: \$14.00

Hire Date: 5/14/19

09/2011

HR Initials W