

CORPORATE MANAGEMENT GROUP

Employment Application

Office Hours: 9am-4pm Mon-Thur, 9am-3pm Fri
 Office Number: 507-923-4955
 Office Address: 3707 Commercial Dr. SW Rochester, MN 55902



Applicant Information

(APPLICANTS MAY BE TESTED FOR ILLEGAL DRUGS AND A BACKGROUND CHECK WILL BE COMPLETED)

Please fully complete pages 1-3

Full Name: (Last Name, First Name) Kreger Paul Date: 8/11/20

Address: (Street Address) 4364 Red Hawk Dr SE (Apt./Unit #) _____

(City) Rochester (State) MN (ZIP Code) 55906

Phone: 507-441-4161 Email: Paul.Kreger@lanoo.com

Social Security No. 475-15-2499 Date Available: 2 weeks

Position Applied for: Open Desired Salary: 16.00

Shift Available to work: 1st 2nd 3rd Employment desired: Full-Time Part-Time

Are you authorized to work in the U.S.? Yes No

How did you hear about us? Indeed Referral Name: _____

If under 18, please list age: _____

Do you have responsibilities or commitments that will prevent you from meeting specified work schedules? No Yes

Education				
Type of School	Name of School	Location (Complete Mailing Address)	Number of Years Completed	Major & Degree
High School	<u>Jefferson</u>	<u>Bloomington</u>	<u>4</u>	<u>High School</u>
College				
Bus. Or Trade School				
Professional School				

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"your workforce management & staffing experts"

PLEASE READ CAREFULLY APPLICATION FORM WAIVER

In exchange for the consideration of my job application by Corporate Management Group, Inc.,

I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements and the like as they may exist from time to time, or other company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Corporate Management Group, Inc. (CMG), or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by an officer of CMG. Both the undersigned and CMG may end the employment relationship at any time, without specified notice or reason. If employed, I understand that CMG may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts will result in my disqualification from consideration for employment or, if discovered after I begin employment, will result in my termination. I hereby give CMG permission to contact schools, all previous employers (unless otherwise indicated), references and others and hereby release CMG from any liability as a result of such contact.

I understand that a comprehensive background check may be conducted to determine my eligibility for hire by CMG. This may include but is not limited to, investigations of criminal and/or conviction records, driving records and/or a drug screen test as required by clients, government regulations or by CMG policies.

I release CMG and other persons or entities from any claims that might be based on CMG's decision to conduct a background check.

I understand that, in connection with the routine processing of your employment application, CMG may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics and mode of living. Upon written request from me, CMG will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

I further understand that my employment with CMG shall be probationary for a period of ninety (90) days and further that at any time during the probationary period or thereafter, my employment relationship with CMG is terminable at will for any reason by either party.

Signature of applicant  Date: 8/11/20

PAUL KREGER

4364 red hawk drive S.E
Rochester MN 55904
Paulkreger@yahoo.com
Mobile 507-441-4161

To Whom It May Concern:

First of all I wish to thank you so much for taking the time out of your busy schedule to look over my resume.

I am currently seeking a position with a company that allows me to work to my fullest potential. I am motivated to learn new skills through on -the-job training, have strong interest in helping others, enthusiastic and enjoy meeting new people, appreciate different cultures/religions, maintain a positive attitude with customers, treat others as I would like to be treated, flexible and willing to assume additional responsibilities.

With this said I hope to hear from you soon. Please do not hesitate to contact me if you have any questions.

Enclosed is a copy of my resume.

Sincerely,



Paul Kreger

Paul Kreger

P: (507) 441-4161 | E: paulkreger@yahoo.com | A: 4364 Red Hawk Drive SE Rochester, MN 55904

OBJECTIVE

To obtain a health care position where I can utilize my medical training and skills.

CERTIFICATIONS

Certified Nursing Assistant 02/2016

CPR, First Aid, AED 02/2016

Personal Care Attendant 04/2013

OSHA Certification 01/2011

Medical Assistant 01/2011

EXPERIENCE

Rochester Public Schools | Rochester, MN

Paraprofessional 09/2019 - 10/2019

- Assisted students with completion of schoolwork
- Regulated transitions in the school day with students
- Worked with students with diagnosed mental and physical disabilities

Maple Manor Healthcare and Rehab | ~~Burnsville~~ ^{Rochester}, MN

Nursing Assistant 04/2017 – 06/2017

- Administered medications and exercised use of client artificial limbs and braces
- Observed and recorded patient vitals, condition, and progress
- Provided assistance with patient mobility and personal hygiene

Sonshine and Hope | Burnsville, MN

Nursing Assistant 05/2016 – 04/2017

- Administered medications and completed prescribed exercises with patients
- Observed and recorded patient vitals, condition, and progress
- Provided assistance with patient mobility and personal hygiene

Minnetonka Assisted Living and Hospice | Minnetonka, MN

House Manager/Nursing Assistant 01/2014 – 01/2017

- Interacted with patients to improve mental health and progress ADL's
- Administered medication and documented patients' daily progress
- Assisted patients with completion of chores and meal preparation

Fairview Health Services | Burnsville, MN

Housekeeping Aid 06/2016 – 09/2016

- Sanitized living areas, cleaned linens, and completed property safety inspections
- Ensured all supply carts were filled and up to date with needed items
- Communicated with staff and supervisors to ensure all duties were completed fully

Augustana Care | Burnsville, MN

Nursing Assistant 03/2016 – 07/2016

- Administered medications and completed prescribed exercises with patients
- Observed and recorded patient vitals, condition, and progress
- Provided assistance with patient mobility and personal hygiene

Fairview Health Services | Chisago City, MN

Youth Psych Tech Worker 11/2014 – 12/2015

- Maintained records of patient progress and problems as needed
- Planned outings and activities to engage patients
- Administered medications as needed and as prescribed

Forest Lake Homecare Inc. | Forest Lake, MN

Owner/Manager 09/2012 – 04/2015

- Provided hands-on care to clients, including medication administration and coordination with nursing staff
- Implemented a strong team of staff members through background checks, interviews, and training
- Managed a homecare clinic to include scheduling, problem resolution, and insurance

East Suburban Resources | Stillwater, MN

Training Facilitator 11/2013 – 06/2014

- Observed and evaluated customer behaviors to maximize safety and plan integration
- Facilitated social and behavioral workplace trainings for best customer outcomes
- Documented all treatment plans and progress of trainings

Community Living Options | Scandia, MN

Direct Care Staff 12/2012 – 08/2013

- Supported patients with emotional support and counseling around family and infant stressors
- Developed individual treatment plans with patients
- Maintained up-to-date records of patients and medications

Forest Lake School District | Forest Lake, MN

On-Call Paraprofessional 02/2012 – 06/2013

- Provided support in courses to students with behavioral or mental struggles
- Utilized individual and group trainings to students struggling with academia
- Implemented rewards systems to encourage participation and success

Sunrise Health Services | Stacey, MN

Home Health Aide 01/2012 – 11/2012

- Administered medications and documented as needed
- Observed and recorded patient vitals, condition, and progress
- Provided assistance with patient mobility and personal hygiene

Anoka/Metro Regional Treatment Center | Anoka, MN

On-Call Dietary Aide 11/2011 – 01/2012

- Prepared meals for patients
- Sanitized and followed proper procedure for cleanliness
- Managed special diets and nutritional needs in patient meals

EDUCATION

National American University | Burnsville, MN

Bachelor's in Nursing 2018-Present

Paul Kreger

P: (507) 441-4161 | E: paulkreger@yahoo.com | A: 4364 Red Hawk Drive SE Rochester, MN 55904

PROFESSIONAL REFERENCES

Abigail Messer — Career Navigator at Goodwill-EasterSeals
Rochester, MN
(507) 722-2404

Amy Anderson — Youth Worker and Therapist at Fairview Health Services
Chisago City, MN
(612) 207-7769

Susan Anderson — Owner and Supervisor at Sunrise Health Services
Stacy, MN
(651) 462-9331

Kristy Kuoch — Owner and Supervisor at Minnetonka Assisted Living and Hospice
Minnetonka, MN
(952) 405-6960

Heidi Hansen — Supervisor at Community Living Options
Scandia, MN
(763) 856-4866