

EMPLOYEE WARNING NOTICE FORM

Employee Name: Mohamed Sudi

Date: 2/28/20

Supervisor Name: Bunthy Douk

Hire Date: 7/30/2018

- Verbal Warning Written Warning Final Warning
 Coaching/Counseling Session Assignment End Termination

1. Your behavior/actions have been found unsatisfactory for the following reasons:

- Tardiness Insubordination
 Damaged Equipment Failure to Follow Procedure
 Absenteeism Failure to Meet Performance Standards
 Policy Violation Poor Work Quality
 Falsifying Company Documents Other

2. Details of Unsatisfactory Behavior/Actions:

On 2/28/20 Mohamed was notified by another employee that his break time was done. Mohamed responded back stating "Shut the F up". Mohamed said he felt threatened by his co-worker and reacted inappropriately.

3. Prior Warnings: No prior warnings. This type of behavior is unacceptable at Reichel Foods and will not be tolerated.

4. The following immediate corrective action must be taken by the employee.

Failure to do so will result in further disciplinary action up to and including termination.

Mohamed will be aware of how he is speaking to his co-workers. In the event a situation like this happens again, he should notify his supervisor and not engage in the altercation. If this is not followed further consequences could result up to assignment end.

Employee Signature:  Date: 2/28/2020

Note: Your signature on this form means that we have discussed the situation(s).

Manager's Signature:  Date: 2/28/2020