



Transfer Request

Employee Name: Stephanie Elizondo

Date: 11/28/2018

Current Shift/Dept.: 1st South QA

Shift Requesting: 1st North Production (seasonal)

Reason: QA is not working out

Date of Requested Transfer: 11/29/18

Office Use Only

Attendance: Great

Work Performance: N/A

Available Opening: _____

CMG Approval: Kelsey Sikkink

Department Manager Approval: Kendra Guit M. Schumacher

Work Restrictions: N/A

Current Wage: \$13.00 New Wage: \$14.00 no benefits

Hire Date: 8/17/2018

HR Initials ll