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10/2/17
10 am

OBJECTIVE

To obtain employment as a Lens - Picker/Packer Worker with Superior Group Company promoting work on all levels of the production line

JOB HISTORY/DUTIES

Production line

Viracon

Owatonna, MN

Start Date: 07/2015 End Date: 08/2017

Receive, store, and distribute material, tools, equipment, and supplies throughout warehouse to sustain manufacturing and production activities.

Unload trucks, check in merchandise, reconcile purchase orders with sales orders, and distribute received inventory to designated production areas.

Operate heavy machinery such as forklifts to move materials and items from receiving and storage areas to production floor.

Facilitate inventory management and inform management of low inventory; record inventory counts in company computer systems.

Generate reports documenting defective materials, questionable conditions, and quality benchmark results.

Picker/Packer

IBM

Rochester, MN

Start Date: 06/2010 End Date: 08/2012

- Obtain and understand work orders for shipping and receiving goods
- Receive, move and store incoming items according to company's protocols
- Check received goods to ensure quantitative accuracy by comparing with delivery orders
- Ensure that all received goods are efficiently and safely transported to storage areas
- Refer to work order to determine orders to be picked
- Pick out orders from shelves in storage areas
- Compare label information on them with work orders

Sales Associate

Target Store

Rochester, MN

Start Date: 09/2009 End Date: 02/2010

stock shelves and organize the area. Help customer's fine stuff they want. Call other store and check if they what the customer need . Answer phone call and did returns. Sold target red cards Key Accomplishments. Got great customer service. Beat all the other stores on sales. Employee of the month

EDUCATION

Major: Fine Arts

South Central College, MN USA

GPA: 3.55

Date Completed: N/A

Courses: art history.

ADDITIONAL SKILLS

Good Computer Skills, Bilingual, detail oriented, Team Player, Good with People. Able to Multi-task, Positive attitude. Also previous production History, Dependable worker.