



Transfer Request

Employee Name: Braydon Houghtelin

Date: 1/26/17

Current Shift/Dept.: 1st Tumbler

Shift Requesting: 1st DC

Reason: _____

Date of Requested Transfer: 2-5-17

Office Use Only

Attendance: Improved

Work Performance: PR not done yet

Available Opening: Yes

CMG Approval: Kelsey Sikkink

Department Manager Approval: MSchmacker

Work Restrictions: N/A

Current Wage: 11.00 New Wage: 12.00

Hire Date: 12/07/16

HR Initials W