



## Transfer Request

Employee Name: Maria Luevano

Date: 3/16/15

Current Shift/Dept.: 1<sup>st</sup> Sanitation

Shift Requesting: 1<sup>st</sup> Production

Reason: \_\_\_\_\_

Date of Requested Transfer: 3/21/16

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Office Use Only

Attendance: Great

Work Performance: PR 4/7/15 score 4.86

Available Opening: Yes

CMG Approval: Kelsey A Sikkink

Department Manager Approval: *[Signature]*

Work Restrictions: n/a

Current Wage: \$11.00 New Wage: No change *ll*

Hire Date: \_\_\_\_\_