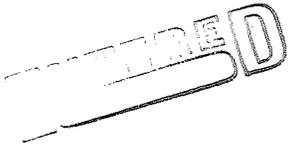


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KYLE KEYES

CONTACT INFO

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507-993-9270

kylekeyes1234@gmail.com

SKILLS

Customer Service

Customer service is something that I value to be one of my core strengths. I have had quite a bit of experience in working with customers, and have enjoyed the interactions of helping someone to the best of my abilities. I feel that customer service is a key factor in any company. Making sure that customers feel appreciated as well as giving them great service, will continue to be the key in a company's success. When it comes to giving great service, I strive on bringing an impressionable passion for complete satisfaction, regardless the field or industry I apply this quality to.

Management

I've had the opportunity to be a shift manager, as well as assistant store manager for Toppers Pizza. I found unbelievable enjoyment out of training new employees. Along with having the ability to solve both customer issues, as well as personal issues a fellow team member may have. I am a strong leader. I thrive on setting team goals that impact the moral of an entire store, while guiding my team to success. I have experience in budgeting, truck ordering, inventory, deposits, and any other management procedures. I intend to work on gaining as much knowledge and developing myself further as a manager/leader in future.

Problem Solving

I thrive in an environment that has opportunities for problem solving. Whether it is a problem with a product, customer, or fellow employee I enjoy finding a solution. I'm not one to crack under pressure. I can handle any task or obstacle thrown my way. I've found that it is easier to approach an issue with at least two solutions if applicable. There are certainly moments where an issue needs a solution without time to conjure up multiple solutions. I believe that living with a strong sense of integrity can help anyone overcome any problem. No matter the issue, I will push to effectively overcome whatever comes my way.

Creative

I have gained a lot of personal core values over the years that I take very serious. When it comes to being creative, my abilities are never ending. I live by a key core value daily that relates to being creative. That core value is simply build something special. In order to build something special, one needs to have a strong sense of creativity. It takes creativity to create motivation for unattractive tasks. Creating personal goals at a work place is a good example of this. The motivation of achieving a goal can turn work into a fun personal challenge, whether it is to achieve a certain number in sales or to handle work tasks not necessary assigned. Creativity can literally help with motivation and the pride of doing something well.

EXPERIENCE

2008-2009

TJMaxx

Sales Associate
Customer Service
Stocking merchandise

2010-2011

Tom Kadlec Honda

Car detailing

2011-2012

Target Starbucks

Barista
Cash handling
Prepared Coffee

2011-2012

Jiffy Lube

Oil changes
Car detailing

2012-2013

Summer of
2012

S & S Siding

Tear down/hanger/cutter
Ground work
New construction & remodel

2013-2015

Toppers Pizza

Line cook, Shift Manager, 1st Assistant Store Manager , Corporate NSO Team Member
Manage all shifts
Cash handling
Inventory
Truck ordering
Corporate New Store Open team trainer
Traveled state to state to open new locations

EDUCATION

2010

High School Diploma, *Byron High School*

2012

Serve Safe Certified, Manger and food handler

PROFESSIONAL REFERENCES

Keith Allen: District Supervisor, Toppers Pizza Phone: (507) 251-4349	Steven Sonnabend: Shift manager, Toppers Pizza Phone: (507) 884-0711
Adam Kulbertis: Shift manager, Toppers Pizza Phone: (906) 280-8859	Jessica Wiley: CSR, Toppers Pizza Phone: (507) 319-0537

PERSONAL REFERENCES

Nicole Moore: University of Minnesota Nursing Student Phone: (507) 251-3403 Email: moor1206@umn.edu
