

Payroll/Status Change Notice

Employment Agency CHG

Effective Date 06/01/15

Employee Giles Sytha
Last First Middle

Department Production

Change(s)

	From	To (or New Hire)
<input checked="" type="checkbox"/> Salary/ Wage	\$ <u>10.13</u> Per <u>XW</u>	\$ <u>10.50</u> Per <u>hr</u>
<input type="checkbox"/> Other	\$ _____ Per _____	\$ _____ Per _____

Reason For Change(s)

- Demotion
 - Dept. Transfer
 - New Hire
 - Layoff
 - Other
 - Merit Increase
 - Probation Complete
 - Promotion
 - Reevaluation
 - Rehired
 - Resignation
 - Retirement
 - Transfer
- live worker to Op checker

Leave of Absence

- Educational
- Military
- Other
- Medical
- Family Leave
- Personal

Comments: _____

Office Use Only:

Last 3 Pay Increase (Date and From/To Amount):
 Date: _____ From: \$ _____ To: \$ _____ Reason: _____
 Date: _____ From: \$ _____ To: \$ _____ Reason: _____
 Date: _____ From: \$ _____ To: \$ _____ Reason: _____

Change Authorized By: M. Schuman Date: 9/22/15
 Change Approved By RF: [Signature] Date: 9/23/15
 Change Approved By Agency: _____ Date: 1-1

