

ENTERED
7/29/15



CMG APPLICATION FOR EMPLOYMENT

APPLICANTS MAY BE TESTED FOR ILLEGAL DRUGS AND A BACKGROUND CHECK WILL BE COMPLETED

PLEASE COMPLETE PAGES 1-5 DATE 7-29-15

Name Reann Marie Ortega
Last First Middle Maiden

Present address PO box 72
Number Street
Altura MD 55910
City State Zip

Social Security No. 468-21-4373

Telephone (502) 796-0121 E-Mail _____

If under 18, please list age _____ Referred by _____

Position applied for (1) _____ and salary desired (2) _____ (Be specific)	Shift available to work 1 st <input checked="" type="checkbox"/> _____ 2 nd _____ 3 rd _____
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How many hours can you work weekly? _____ Can you work nights? no

Employment desired FULL-TIME ONLY ___ PART-TIME ONLY ___ FULL- OR PART-TIME

When available for work? Mon-Fri

Do you have responsibilities or commitments that will prevent you from meeting specified work schedules?
 No ___ Yes If so, please explain _____

Do you anticipate any absences from work on a regular basis?
 No ___ Yes If so, please explain _____

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION (Complete mailing address)	NUMBER OF YEARS COMPLETED	MAJOR & DEGREE
High School	<u>Lewiston</u> <u>Altura</u>			<u>HS Diploma</u>
College				
Bus. or Trade School				
Professional School				

APPLICATION FOR EMPLOYMENT

DO YOU HAVE A DRIVER'S LICENSE? Yes ___ No

What is your means of transportation to work? car

Driver's license number 2347067946114 State of issue MN

Operator Commercial (CDL) ___ Chauffeur ___

Expiration date _____

Have you had any accidents during the past three years? ___ Yes No
If so, how many? _____

Have you had any moving violations during the past three years? ___ Yes No
If so, how many? _____

Please list two references other than relatives or previous employers.

Name Michelle - friend Name Kayla Bakum *- Coworker*

Position _____ Position _____

Company _____ Company _____

Address _____ Address _____

Telephone 507 429-3332 Telephone 507 481-7460

APPLICATION FOR EMPLOYMENT

MILITARY

HAVE YOU EVER BEEN IN THE ARMED FORCES? __ Yes No

ARE YOU NOW A MEMBER OF THE RESERVE OR NATIONAL GUARD? __ Yes No

Branch _____ Specialty _____

Date Entered _____ Discharge Date _____

WORK EXPERIENCE

Please list your work experience for the **past five years** beginning with your most recent job held. If you were self-employed, give firm name. **Attach additional sheets if necessary.**

Name <u>Benchmark Electronics</u>	Supervisor name <u>Bernard Kirk</u>	
Position <u>machine operator / Assembly</u>	Employment dates	Pay or salary
Company _____	From _____	Start _____
Address _____	To <u>4-13-12-1-27-12</u>	Final _____
Telephone (____) _____	Your last job title _____	
Reason for leaving (be specific) <u>to baby sitter / was expecting child</u>		
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this Company. <u>Ran 2 different machines and assembled products.</u>		

Name <u>Americ IDIO</u>	Supervisor name _____	
Position <u>House keeping</u>	Employment dates	Pay or salary
Company _____	From _____	Start _____
Address _____	To <u>5-5-11-4-12-12</u>	Final _____
Telephone (____) _____	Your last job title _____	
Reason for leaving (be specific) <u>found a different job</u>		
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this Company. <u>Clean rooms</u>		

APPLICATION FOR EMPLOYMENT

WORK EXPERIENCE

Please list your work experience for the **past five years** beginning with your most recent job held. If you were self-employed, give firm name. **Attach additional sheets if necessary.**

Name _____ Position _____ Company _____ Address _____ Telephone (____) _____	Supervisor name _____ <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%;">Employment dates</td> <td style="width:50%;">Pay or salary</td> </tr> <tr> <td>From</td> <td>Start</td> </tr> <tr> <td>To</td> <td>Final</td> </tr> </table> Your last job title _____	Employment dates	Pay or salary	From	Start	To	Final
Employment dates	Pay or salary						
From	Start						
To	Final						
Reason for leaving (be specific) _____							
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this Company.							

Name _____ Position _____ Company _____ Address _____ Telephone (____) _____	Supervisor name _____ <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%;">Employment dates</td> <td style="width:50%;">Pay or salary</td> </tr> <tr> <td>From</td> <td>Start</td> </tr> <tr> <td>To</td> <td>Final</td> </tr> </table> Your last job title _____	Employment dates	Pay or salary	From	Start	To	Final
Employment dates	Pay or salary						
From	Start						
To	Final						
Reason for leaving (be specific) _____							
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.							

May we contact your present employer? Yes ___ No

Did you complete this application yourself Yes ___ No

If not, who did? _____

**PLEASE READ CAREFULLY
APPLICATION FORM WAIVER**

In exchange for the consideration of my job application by Corporate Management Group, Inc.,

I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements and the like as they may exist from time to time, or other company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Corporate Management Group, Inc. (CMG), or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by an officer of CMG. Both the undersigned and CMG may end the employment relationship at any time, without specified notice or reason. If employed, I understand that CMG may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts will result in my disqualification from consideration for employment or, if discovered after I begin employment, will result in my termination. I hereby give CMG permission to contact schools, all previous employers (unless otherwise indicated), references and others and hereby release CMG from any liability as a result of such contact.

I understand that a comprehensive background check may be conducted to determine my eligibility for hire by CMG. This may include but is not limited to, investigations of criminal and/or conviction records, driving records and/or a drug screen test as required by clients, government regulations or by CMG policies.

I release CMG and other persons or entities from any claims that might be based on CMG's decision to conduct a background check.

I understand that, in connection with the routine processing of your employment application, CMG may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics and mode of living. Upon written request from me, CMG will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

I further understand that my employment with CMG shall be probationary for a period of ninety (90) days and further that at any time during the probationary period or thereafter, my employment relationship with CMG is terminable at will for any reason by either party.

Signature of applicant



Date:

7-29-15

Name: Reann Ortega

Achoo!

by Cynthia Sherwood

Achoo! We all sneeze sometimes. Sneezing is a reflex that your body does automatically. That means you cannot make yourself sneeze or stop one once it has started. When you sneeze, your body is trying to get rid of bad things in your nose, such as bacteria. You have extra germs when you have a cold, so you sneeze a lot more. You might also sneeze when you smell pepper!

Inside your nose, there are hundreds of tiny hairs. These hairs filter the air you breathe. Sometimes dust and pollen find their way through these hairs and bother your nasal passages. The nerves in the lining of your nose tell your brain that something is invading your body.

Your brain, lungs, nose, mouth, and the muscles of your upper body work together to blow away the invaders with a sneeze. When you sneeze, germs from your nose get blown into the air. Using a tissue or "sneezing into your sleeve" captures most of these germs. It is very important to wash your hands after you sneeze into them, especially during cold and flu season.



Do you ever sneeze when you walk into bright sunlight? Some people say that happens to them often. Scientists believe the UV rays of the sun irritate the nose lining of these people so they sneeze.

If someone nearby sneezes, remember to tell them "Gesundheit!" That is a funny-looking word which is pronounced "gezz-oont-hite." It is the German word that wishes someone good health after sneezing.



Preliminary Questions

For CMG use only

Name: Reann Ortega

Date: 7/29/15

To be completed during interview only

Date of interview: 7/29/15

→ Have you ever been convicted of a crime? Yes _____ No X

Explain

Incident _____

→ Employee Signature

Reann Ortega

Interviewer Signature

Harrison Lem



Applicant Interview Score Card

Name Reann Ortega Date of Interview 7/29/15

Position/Shift Assignment _____ Stand by Position _____

Rating Weak (1) to Strong (5)

- | | |
|--|------------------|
| 1. Understanding of English conversation | 1 2 3 4 <u>5</u> |
| 2. Speaks English Fluently | 1 2 3 4 <u>5</u> |
| 3. Work experience related to job-food industry | <u>1</u> 2 3 4 5 |
| 4. Work history-working presently, yrs in workforce | <u>1</u> 2 3 4 5 |
| 5. Criminal Background information | 1 2 3 4 <u>5</u> |
| 6. Possesses required New Hire documentation (I9) | 1 2 3 4 <u>5</u> |
| 7. Personality-friendly, pleasant, sense of humor | 1 2 3 4 <u>5</u> |
| 8. Appearance-well groomed, cleanliness | 1 2 3 4 <u>5</u> |
| 9. Meets requirements to work w/pork, peanuts & soy | 1 2 3 4 <u>5</u> |
| 10. Shift availability-prefers shift that is available for
Open positions, willing to be flexible to shifts available | 1 2 3 4 <u>5</u> |

Total possible points **50** pts. Total points scored 42

Former Employer Rating Bonus Points 1-20 —

Interviewer: Garrison G. Total Points 42

Date: 7/29/15

reann ortega

Altura, MN

reannsmith_08@hotmail.com

WORK EXPERIENCE

Machine Operator/Assembler

Benchmark Electronics - 2012 to 2013

Housekeeping

AmericINN - 2011 to 2012

EDUCATION

High school or equivalent

Lewiston-Altura