

Tim Lauer
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I am writing to inform CMG of my interest in the Quality Assurance Technician position for Reichel Foods, Inc. I am

an ideal candidate for the position due to my strong work ethic and previous work history in fast paced labs. I am also a very efficient multi-tasker with a positive attitude, skills I have fine tuned not only in the lab but in the restaurant industry. My work experience has prepared me significantly for this position, which includes:

- **Apex International** in Chaska, MN. I have been employed as a Quality Control Chemist for this contract manufacturing company since August 2013. My primary responsibility is to test the in-process and bulk materials in a timely manner to ensure the product is within written specifications prior to it being released for filling. I am also responsible for logging in samples for the QC and Analytical labs and carrying out the testing of these filled goods. Being on third shift in a 24 hours operation, I have greatly sharpened my communication skills and vastly improved my time management ability.
 - **Pace Analytical Services** in Minneapolis, MN. I worked as a Lab Analyst I from June 2010 until April 2012. My primary responsibilities were to run client samples on an ICPMS, but I was also responsible for digesting samples and running various other tests on other instruments. I have a great ability to work well individually and with others.
 - **Famous Daves of America** in Saint Paul, MN. I was employed at Famous Daves from June 2004 until August 2013. Not only was I a Certified Trainer and front of house server but I also took on Manager responsibilities in the shift leading position.
- Working at Apex and Pace has significantly prepared me for the lab setting. I have not only learned the importance of keeping accurate data and records but also how to do so in an accurate and ethical way. I have the ability to learn new test methods and SOP procedures with a quick and easy pace. Customer service and giving accurate and timely results to the client (whether internal or external) is a top priority of mine.

Stepping up to lead my peers has never been a problem, I like to lead by example but also can delegate and motivate others to successfully complete our tasks at hand.

I am very interested in the position being offered and believe I will be a valuable asset to Reichel Foods. I look forward to hearing from you in the near future. Thank you for your consideration and time. References are available upon request.

Sincerely,
Tim Lauer

Timothy J. Lauer
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