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Luke E. Wilson

PRESENT ADDRESS

404 River St. SW, Chatfield, MN 55923

Home :(507) 867-1600

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lukewilson27@hotmail.com

Professional Profile:

Hard working professional focused on always giving the best. Dedicated, dependable, and trustworthy. Wide range of experience in customer care. Committed and service-minded with ability to multi-task effectively. Wide range of work experience; experienced in both independent and team setting. Strong attention to detail.

Skills Summary

- Leadership
- Proficient in Microsoft Office
- Problem Solving
- General Office Skills
- Strong Oral and Written Communication
- Customer Service and Care
- Fundraising and Recruitment
- General Accounting and Bookkeeping
- Quick Learner

Professional Experience

- Authored and maintained Standard Operating Procedures
- Serving as Employee representative
- Teamed and interacted with individuals in both professional and public locations
- Worked individually and with co-workers and with committees (Quality Committee Chair)
- Designed and published monthly newsletter
- Created various mailings/correspondence; letters, postcards, flyers, brochures, etc.
- Composed committee minutes, monthly and yearly reports
- Developed and led youth ministry programs; including recruitment of volunteers
- Organized large and small group retreats, mission trips, and outings
- Planned and led fundraising efforts
- Tracked and updated member contact lists
- Handled monetary accounts and bookkeeping
- Assisted others in immediate and long-term projects
- Directed musical groups of all ages

Software Proficiencies

Microsoft Office – Word, Excel, Publisher and PowerPoint

Work History

Blend Operator, Foremost Farms USA, Preston, MN July 2007-present

Director of Youth & Family Ministries, Chatfield Lutheran Church, Chatfield, MN, Oct. 1999-July 2007

Driver, Bernard Bus Inc., Chatfield, MN, March 2001-Aug. 2007

Emergency Medical Technician, Chatfield Ambulance, Chatfield, MN July 2000-March 2004

Student Manager/Trainer, Concordia College Dining Services, Moorhead, MN, 1995-1998

Education

B.A. History, 1998, Concordia College, Moorhead, MN

References

Jon Ebner; Plant Manager
Foremost Farms
220 Saint Paul St.
Preston, MN 55965
507-765-3831

Jerry Olson; Production Supervisor
Agropur Ingredients
200 Saint Paul St. W
Preston, MN 55965-0399
1-608-779-2584

Dan Gnadt, former Production Supervisor
Foremost Farms/Agropur Ingredients
1-701-238-1618

Pastor Mike Hopper
Fillmore Free Methodist Church
19127 County Rd. 8
Wykoff, MN 55990
1-507-352-5455

Letter of Recommendation

I was introduced to Luke in 2009 when I accepted a job at Foremost Farms in Preston, MN.

Luke was part of an 11 man team that worked together in the Blending Plant and I was now the Plant Supervisor in charge of this team.

As I began to learn more about the crew and the business it became obvious that Luke had a certain drive that was and is a big part of the team in Preston.

When I look at an employee I look for integrity, accountability and drive along with several more variables that make a person a solid member of a team. Luke has all of these characteristics and uses them at a very high level.

Luke has a way of working well with the crew. He understands work rules and our Standard Operating Procedures (SOP) very well. So well, that I asked Luke to assist in updating all of our SOP's as we started changing over to Safe Quality Foods (SQF) audit systems a few years ago. Luke's attention to detail and his overall knowledge of the operations, along with his writing and computer skills was a great fit for this task. He did a great job for us on this project.

Luke has solid leadership skills and uses this skill set well in his position on the crew. The crew dynamics consist of 20-30 year veterans with a mix of guys from 7 years down to 2 years of experience. Luke has the communication skills to work well with everyone. It's a great set of skills to have in a production/manufacturing setting. Skills in these areas translate well into any profession.

Luke has the unique ability to add good common sense to any situation as well, which for me, finding people with his combination of skills, is very difficult to do. In my opinion Luke will be a solid fit if you have an opening for a guy who works hard, shows up every day and gives you everything he's got in his tank. The rest of what Luke brings to the table is all bonus attributes.

In January 2013 our Foremost Farms Blending business was purchased by Agropur Ingredients in La Crosse, WI. Due to that purchase a business plan was put into motion. The result was to close the Preston facility and move operations to La Crosse, WI in March 2015.

I would hire Luke again right now in my role as the Plant Manager in La Crosse. In fact, Luke has an offer that stands today at Agropur. However, Luke's family situation is not conducive to relocation or commuting to and from La Crosse at this time. I have tremendous respect for Luke's decision to find employment closer to his home and for his commitment to his family responsibilities. Family always comes first and you can never fault anyone for that decision.

I would highly recommend Luke Wilson as a well- rounded, multi-skilled employee that will make every team instantly a stronger team. Your return on investment will be paid back many times over if Luke becomes part of your company.

Any questions please feel free to contact me. My cell number is 701.238.1618 or e-mail me at dan.gnadt@agropur.com.

Thank you,

Dan Gnadt

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