



"your workforce management & staffing experts"

EMPLOYEE WARNING NOTICE FORM

Employee Name: Danny Lopez

Date: 6/18/25

Manager Name: Darrin Brown

First Warning

Second Warning

Other

1. Your behavior/actions have been found unsatisfactory for the following reasons:

Tardiness

Insubordination

Damaged Equipment

Failure to Follow Procedure

Absenteeism

Failure to Meet Performance Standards

Policy Violation

Poor Work Quality

Falsifying Company Documents

Other

1. Details of Unsatisfactory Behavior/Actions: On 06/18/25 I received complaints of Danny and another employee becoming loud and cursing at each other on the floor. This behavior creates a hostile work environment and is in direct conflict with our Core Values.

2. The following immediate corrective action must be taken by the employee. Failure to do so will result in further disciplinary action up to and including termination. Disagreements with other employees need to be handled respectfully and without incident. If needed, a Supervisor should be used for mediation. Any further incidents as described above will result in immediate termination from the company.

Employee Signature:

Date: 06/18/25

Note: Your signature on this form means that we have discussed the situation(s).

Manager's Signature:

Date: 6-18-25